



Cuadernos Deusto de Derechos Humanos Collection

Editorial Policy

THEMES AND SCOPE OF THE COLLECTION:

The *Cuadernos Deusto de Derechos Humanos* Collection is a periodic publication of the Pedro Arrupe Institute of Human Rights at the University of Deusto, established in 1998. With a multidisciplinary approach, it publishes original and unpublished works resulting from research projects, written in Spanish or Basque, addressing relevant and current subjects in the field of human rights research.

EDITORIAL MANUSCRIPT PROCESS:

Cuadernos Deusto de Derechos Humanos ensures the rigour and academic and scientific quality of its publications, subjecting manuscripts to a double-blind review process conducted by reviewers from both national and international spheres. Initially, all manuscripts are reviewed and pre-selected or rejected by the Editorial Board for the Collection, which will evaluate the adequacy and coherence of the proposed theme with the research areas of the Pedro Arrupe Human Rights Institute.

Manuscripts that meet the editorial requirements of the Collection, are appropriate for its purpose and scope, and adhere to ethical criteria for publication, will be forwarded to two external reviewers, who are tasked with evaluating the manuscripts based on relevance, novelty, originality, and responsibility criteria. In this external review process, *Cuadernos Deusto de Derechos Humanos* follows a double-blind policy. In case of discrepancies between the first two evaluations, a third evaluation will be requested.

PUBLICATION FREQUENCY:

The *Cuadernos Deusto de Derechos Humanos* Collection accepts manuscript submissions related to its theme throughout the year. It issues two annual calls for submissions, which are published on its website and distributed among its networks and major academic and research centres in human rights. The Collection publishes between 2-4 publications annually, among those selected and positively evaluated.

LANGUAGES:

Spanish and Basque.

OPEN ACCESS POLICY:

Cuadernos Deusto de Derechos Humanos is published in print and digital formats. The titles of the

Collection are available free of charge to users or their institution. They can be accessed, shared, and cited freely as long as proper credit is given to the author and the integrity of the work is respected, without encountering any financial or legal barriers. The term 'open access' aligns with the Budapest Open Access Initiative (BOAI).

The University of Deusto promotes this service to manage, electronically preserve, and enhance the external dissemination of content generated by its scientific and academic activities in digital format. This initiative aims to make these contents more visible and accessible to a wider audience.

Additionally, the Publications Service offers the Print-On-Demand option for these works in traditional book format. This system ensures that these books will always be available, regardless of the requested print run or the allocated amount in each case.

EDITORIAL CRITERIA FOR PUBLICATION:

Since its inception in 1998, the Cuadernos Deusto de Derechos Humanos Collection has been dedicated to publishing monographic studies that arise from human rights research. The various monographs published to date offer studies aligned with the research areas of the Pedro Arrupe Human Rights Institute, addressing aspects related to:

A1: International protection, including humanitarian efforts in crisis, conflict, and post-conflict situations, as well as the work of human rights defenders and humanitarian organisations.

A2: Human mobility in contexts of mixed flows and migration and border regimes that attempt to control or manage these flows.

A3: New multicultural realities and conflicts arising from the convergence of diverse identities in the public sphere.

A4: Research methodologies in human rights.

Similarly, it welcomes submissions on human rights topics that may not strictly align with the aforementioned priority research areas but hold significance within the specific context of the Basque Country, such as emerging rights or efforts to combat discrimination and gender-based violence.

The Collection primarily targets researchers in the aforementioned areas and, more broadly, individuals interested in human rights culture.

MANUSCRIPT REVIEW SYSTEMS:

All manuscripts are initially evaluated by the Editorial Board, which is solely responsible for selecting, processing, and deciding whether the manuscripts meet the editorial objectives and align with the Institute's research areas and themes. The decision to publish a manuscript is also based on its relevance to researchers, professionals, and potential readers.

The Editorial Board will jointly evaluate manuscripts and assess their suitability. If a manuscript is rejected in this initial phase, it will be dismissed. The Collection Coordinator will inform the corresponding author of this decision with a reasoned and argued explanation. If the initial evaluation is positive, the Editorial Board will select three potential external reviewers for the manuscript. The evaluation process will ensure reviewers' anonymity and follow a double-blind peer review procedure. The Collection Coordinator will request two reviewers to submit their report within thirty days of receiving the original

manuscript. Upon acceptance by these reviewers, all communications between them and the Collection Coordinator will be conducted via email.

If the two reports are favourable, the Editorial Board will approve publication of the work. In case of disagreement between the two reports, a third evaluation will be requested. Only if this third report is positive will the work be approved for publication.

Once the evaluation process is concluded, the author will be informed of the Editorial Board's decision, and the reviewers' reports will be sent to them (via email) so they can review the assessments made by the experts and any necessary corrections, if applicable.

If the manuscript requires corrections, modifications, or additions, the corresponding author will be given a maximum period of thirty days to carry them out. Once the necessary corrections have been made - which will be clearly indicated in the text - the corresponding author will be required to forward the manuscript (adjusted to the collection's guidelines). Upon receipt of the final version of the manuscript, the Collection Coordinator will email it to the Head of the Editorial Service at the University of Deusto.

The authors of the accepted works will receive galley proofs before publication to correct any typographical or grammatical errors, with no changes allowed that might affect the manuscript's content.

Authors are solely responsible for the content of their manuscripts. The *Cuadernos Deusto de Derechos Humanos* Collection will retain the legal rights over the works. Acceptance of a manuscript for publication implies that copyright in any medium and by any means will be transferred to the Collection's editor, in this case, the Pedro Arrupe Human Rights Institute and the University of Deusto. Publication in the *Cuadernos Deusto de Derechos Humanos* Collection will not entitle the authors to any royalties.

SUBMISSION GUIDELINES FOR AUTHORS

Submission of Manuscripts

Authors seeking publication in the *Cuadernos Deusto de Derechos Humanos* Collection should follow these steps: alongside the final manuscript, authors must submit a request to the Collection's Director (cuadernos.derechoshumanos@deusto.es) providing personal details, the full title of their work, and its scientific relevance. Submissions must be previously unpublished or represent original research. Manuscripts should align with the Collection's thematic focus or research areas, and all materials must be submitted electronically.

Guidelines for Submission of Manuscripts

- 1) Works must be original and unpublished, and their publication should not be committed elsewhere.
- 2) Manuscripts can be submitted in Spanish or Basque. They should include a summary (maximum 10 lines), a brief CV of the author, and keywords.
- 3) Manuscripts must be submitted by April for issues 1 and 2, and by September for issues 3 and 4. They will be published once positively evaluated by external reviewers.

- 4) The manuscript length should be between 30,000 and 40,000 words on A4 paper, single-spaced, including graphics, tables, and bibliography. The same font type should be used throughout.
- 5) Manuscripts must be submitted electronically to: cuadernos.derechoshumanos@deusto.es
- 6) The first page should include: the title of the work, author's name and surname, address, telephone number, email, institutional affiliation, and preferred citation format.
- 7) All graphics must be numbered sequentially, with a title and source. The same requirements apply to tables and charts. The specific reference point in the text where each graphic, table, and chart should be included must be indicated.
- 8) Acronyms should be accompanied by the full name at first mention in the text in parentheses. Example: United Nations High Commissioner for Refugees (UNHCR).
- 9) Footnotes should be placed at the bottom of the page. Bibliographic references should follow this format:
 - Books: WEBER, Max (1944): *Economía y sociedad*. Fondo de Cultura Económica, México.
 - Articles: HALFMANN, Jost (1997): "Immigration and citizenship in Germany", *Political Studies*, Vol. 45, nº 2, pp. 260-290.

In all cases, and as a guideline, manuscripts should conform to the publication norms for books in series and collections as outlined in the University of Deusto Style Guide, available at: <https://bit.ly/39y9gDM>.

For further information, contact <https://bit.ly/39y9gDM>.

Copyright

Authors are the creators of the original work and, therefore, will exclusively own all intellectual property rights to it. Authors will exclusively transfer the intellectual property rights to the Work for the purpose of editing, publishing, and commercialising it, and will be interested in having the Work edited and marketed by the University. The period of transfer of these rights to the publisher will be five years.

To promote global knowledge exchange, the *Cuadernos Deusto de Derechos Humanos* Collection will offer unrestricted access to its content in electronic format immediately upon publication. Printed copies will be distributed free of charge among major organisations, institutions, academic and research centres, libraries, etc. It is an open-access collection. The originals published in this Collection will be owned by the University of Deusto and it is mandatory to cite their source in any total or partial reproduction.

Privacy Policy

See link: <https://n9.cl/0yoos>