



Cuadernos Deusto de Derechos Humanos Collection

Code of Ethics

(in accordance with the good practices recommended by COPE (Committee on Publication Ethics))

AUTHORS' RESPONSABILITIES:

- Texts submitted for publication must be the result of original and unpublished research. They should include the data obtained and used, along with unbiased discussion of their findings. Sufficient information must be provided so that any specialist can repeat the research conducted and confirm or refute the interpretations defended in the work.
- Authors must present their results clearly, honestly, and without falsification or inappropriate manipulation of data.
- Plagiarism in all its forms, multiple or redundant publication, as well as the invention or manipulation of data, are serious breaches of ethics and are considered scientific fraud.
- Authors must inform the Collection coordinator of the existence of a direct or indirect conflict of interest with members of the Editorial Board and/or the Editorial Advisory Board.
- No substantial portion of the submitted manuscript should have been previously published as an article or chapter, nor should it be under consideration for publication elsewhere.
- When authors discover a serious error in their work, they will be required to communicate it to the Collection coordinator as soon as possible to amend their work, withdraw it, retract it, or publish a correction or erratum.
- If the potential error is detected by any of the members of the Editorial Board, authors will be required to demonstrate that their work is correct.

RESPONSABILITIES OF THE EDITORIAL BOARD:

- The Editorial Board shall be impartial in managing the manuscripts proposed for publication and must respect the intellectual independence of the authors, who shall be granted the right of reply in case they have been evaluated negatively.
- Members of the Editorial Board must maintain confidentiality regarding the received texts and their content until they are accepted for publication.
- The Editorial Board is responsible for disclosing any sponsors who may have financed the research or study published in the Journal.

- Publication Decision:
 - All manuscripts will be initially evaluated by the Editorial Board. They are solely responsible for selecting, processing, and deciding whether the manuscripts meet the editorial objectives and, therefore, could be published.
 - The decision to publish a manuscript will always be assessed according to its relevance for researchers, professionals, and potential readers.
- Manuscript Review:
 - Adequate peer review of manuscripts is essential to ensure the quality of the Collection. Reviewers will assist the Editorial Board in decisions regarding the publication of manuscripts and contribute to enhancing their quality.
 - Preselected manuscripts will be reviewed by two evaluators, with the opinion of a third evaluator being sought in case of discrepancy between the two evaluations.
 - The Editorial Board will oversee evaluators' work, ensuring at all times a high level of scientific quality.
 - Reviewers must act objectively and provide clear, precise, sufficiently argued, and unbiased judgments and evaluations. Likewise, conflicts of interest of any kind (personal, academic, commercial, etc.) should be avoided.
 - Reviewers who feel that they are unqualified to review the assigned manuscript, or know that they will not be able to do so within a reasonable time, must notify the Collection coordinator.
- Identification and Prevention of Misconduct:
 - Members of the Editorial Board and the Editorial Advisory Board, as well as reviewers, must ensure compliance with the ethical requirements demanded by scientific integrity.
 - In the event of misconduct occurring or appearing to have occurred, or in the case of necessary corrections, the Editorial Board will address the different cases following the recommendations of COPE.
 - Care will be taken to distinguish cases of honest human error from deliberate intent to defraud.
 - The Editorial Board must be willing to publish corrections and do so if errors are detected, as well as publish retractions and apologies if necessary. In this regard, the recommendations published by COPE will be followed.

REVIEWERS' RESPONSABILITIES:

- All reviewers must be aware of and take into account the editorial policy and ethics statement of the Collection.
- Reviewers should have scientific and/or professional experience in the subject matter of the manuscript.
- Likewise, they should withdraw if they know they are not qualified to evaluate a manuscript, if they believe their evaluation of the material will not be unbiased, or if they consider themselves to be in a conflict of interest.

CONFLICT OF INTEREST:

- Editorial Board members and reviewers must withdraw in case of a conflict of interest regarding an author or authors, when:
 - There is a direct relationship between an author and a reviewer.
 - There has been recent and significant professional collaboration between a reviewer and an author.
 - A reviewer has directly or indirectly collaborated on the manuscript being submitted.
 - A reviewer believes he or she cannot be objective, either due to personal or professional reasons.