Entry requirements and admission criteria

The Bachelor's degree in Modern Languages and Management at the University of Deusto is open to any qualified person, without any discrimination on the grounds of age, sex, race, religion, disability, sexual orientation, ethnic or national origins or other status.

Access to the Bachelor's degree will be made pursuant to the current legislation, as set out in Royal Decree 412/2014, of 6 June, which regulates the basic entry regulations for admission to official Bachelor's degrees, and to the Note issued on 3 April 2014 by the General Secretariat of Universities on the procedures for admission to official undergraduate degrees in accordance with the new provisions set out in Organic Law 2/2006, of 3 May, on Education and by Organic Law 8/2003, of 9 December, on the improvement of educational quality (LOMCE). The applicable regulations at our University will be adapted to the legislation in force at each time.

In accordance with the current regulations, entry to this degree programme may be granted to those who are in one of the following cases (Royal Decree 412/2014, of 6 June, art.3):

1. Students holding a Baccalaureate qualification granted by the Spanish Education System or a recognised equivalent qualification.
2. Students holding a European Baccalaureate qualification or the International Baccalaureate Diploma.
3. Students holding Baccalaureate qualifications from educational systems from EU member States or other States with which applicable international agreements have been signed in this regard, on a mutual basis.
4. Students holding qualifications recognised as equivalent to the Baccalaureate qualification granted by the Spanish Education System, obtained or completed in education systems in non-EU member States with which no international agreements have been signed for the recognition of the Baccalaureate qualification on a mutual basis. In this case, the University may admit students who accredit having submitted the corresponding application for recognition while the procedure for such recognition is solved on a conditional basis (Royal Decree 412/2014, of 6 June, art.4.).
5. Students holding official qualifications: *Técnico Superior de Formación Profesional, Técnico Superior de Artes Plásticas y Diseño* or *Técnico Deportivo Superior* of the Spanish Education System, or recognised equivalent qualifications. In the case or recognised qualifications, the University may admit students who provide evidence of having submitted the corresponding application for recognition while the procedure for such recognition is solved, on a conditional basis (Royal Decree 412/2014, of 6 June, art.4.).

6. Students holding qualifications that differ from those recognised as equivalent to Baccalaureate qualifications (*Bachiller, Técnico Superior de Formación Profesional, Técnico Superior de Artes Plásticas y Diseño,* or *Técnico Deportivo Superior* of the Spanish Education System, obtained or completed in a EU member State or in other States with which applicable international agreements have been signed in this regard, on a mutual basis, when such students meet the academic requirements in force in that member State as valid for admission to their Universities.

7. Adults over twenty-five who successfully complete the entry test regulated in Royal Decree 412/2014, of 6 June, arts. 11 to 15.

8. Adults over forty years of age with work or professional experience related to one of the programmes.

9. Adults over forty-five years of age who successfully complete the entry test regulated in Royal Decree 412/2014, of 6 June, arts. 17 a 20.

10. Students holding an official university Bachelor's or Master's degree or an equivalent degree.

11. Students holding an official university degree including: *Diplomado universitario, Arquitecto Técnico, Ingeniero Técnico, Licenciado, Arquitecto, Ingeniero*, corresponding to prior university degrees or equivalent degrees.

12. Students having studied but not completed their university studies abroad or in Spain, or who having successfully completed their university studies abroad have not obtained their recognition in Spain and wish to further their studies at a Spanish university. In this case, the University must have recognised at least 30 ECTS credits.

13. Students who were eligible for entry to the university in accordance with the provisions of the Spanish Education System prior to Organic Law 8/2013, of 9 December.

Admission criteria

Admission to the bachelor's degree is the responsibility of the Admissions Committee chaired by the Dean, who may delegate this responsibility to the vice-deans and/or degree coordinators. The committee shall assess each candidate's application, primarily on the basis of their academic record.

In the case of students coming from baccalaureate or equivalent studies, the following supporting documents must be provided:
- A photocopy of a valid ID card.
- Original academic certification of the following marks:
    ○ 1st year Baccalaureate studies.
    ○ 2nd year Baccalaureate studies: marks obtained up to the time the application.

- Language certificates

If deemed appropriate, the Admissions Committee reserves the right to call candidatea for a personal interview or to request additional supporting documents.

Admission of students with disabilities

The UD has specific support procedures for students with disabilities, as explained below.

The University has a Social Action and Inclusion Service for people with a disability of some kind. This service supports the inclusion and participation of these students, as well as accessibility within the university. It provides an individualised service so that the resources available can be adapted to meet the specific needs of each student, both material and personal.

The University also collaborates with internal and external organisations to improve support for students with some kind of disability and coordinate our actions.

The following link provides information on the protocols, guides and basic manuals for the care of students with educational needs.

https://estudiantes.deusto.es/cs/Satellite/estudiantes/es/estudiantes_ud/atencion-al-estudian te/accion-social-e-inclusion/diversidad-funcional-0/apo-yo-a-estudiantes-con-diversidad-funcional/generico?idPest=1

Pursuant to RD 412/2014, of 6 June, art. 3, section h, as well as art. 9, candidates with work or professional experience related to a study programme, who do not hold academic qualifications to access university education through other entry routes, and are or have reached the age of 40 in the calendar year in which the academic year begins, may access the university through this entry route.

Access will be granted for specific courses offered by the university, for which purpose the interested party must submit the corresponding application.

The following supporting documents are required:

- A duly completed application form.
- Original and photocopy of the ID card, passport or other official document proving age.
- A sworn declaration of not holding any qualifications or certificates giving access to University studies.
- A well-documented curriculum vitae.
- Employment history document.

Entry requirements

Candidates will be interviewed personally in order to assess their level of mastery of the knowledge and skills required for the successful completion of the Bachelor's degree Modern Languages and Management at the University of Deusto (UD), the degree for which they are applying, as well as to identify specific educational needs.

In addition, candidates will be required to take a written test in which they will demonstrate their competence in basic communication skills.

Work experience related to the area of information and communication technologies will be taken into account in the submitted supporting documents.

When deciding on whether or not to admit an applicant, the Admissions Committee will take the following into consideration:

- Supporting documents submitted (60%).
- The results of the written test (20%).
- The results of the personal interview (20%).